

# Working with Children

Changes – 1<sup>st</sup> August 2017



# Changes to the ACT

- Direct contact now includes oral, written or electronic communication as well as face-to-face and physical contact.
  - Electronic Communication includes Email, Team App, Snapchat, Instagram, Facebook Groups and Messaging
- References to Supervision has been removed. Basically, if you come in contact with a Child for any reason at a Club level, you will require a WWC Card



# Recognised Occupational Fields

- **Clubs & associations**

- Clubs, associations or movements of a cultural, recreational or sporting nature
- All clubs that currently reside in the Baseball Victoria Summer Association are now recognised as an Occupational Field



# Organisations' obligations

- To keep the children in your care safe from harm, you must know:
- that everyone with direct contact with children has a Check
- if applicants are legally permitted to work while their application is processed. People with serious sexual, violent or drug offences, or who are subject to orders listed under Schedule 3 of the Act **cannot** work with children while their applications are assessed. For details go to [Offences and penalties](#) and [Failing the Check](#)
- when workers' Checks expire
- what to do if one of your workers:
  - has their Check suspended or revoked
  - is issued with an [Interim Negative Notice](#)
  - fails the Check and is issued with a Negative Notice. For details go to [Failing the Check](#).



# What this means for All Clubs

- Anybody that has direct contact with a Child in any club
  - Club Executives
  - Head Coaches
  - Managers
  - Scorers
  - Canteen Staff
  - Players
  - Umpires – Club Games
- What Does it all Mean ???



# What Does It Mean ?

- Any person at a club will require a WWC Card and Number
  - SportsTG have a field that you can add the WWC Number to it for each member
- As Volunteers, to get a WWC Card is Free



# Steps to get a WWC Card

- Steps involved

- Apply online is the first step
- Go to

- <http://www.workingwithchildren.vic.gov.au/home/applications/apply+for+a+check/apply+in+victoria>

- Apply in Victoria

1. To apply for a Check, you must:
2. Fill in the application form and verify your identity online.
3. Check your inbox for an email from [workingwithchildren@smarteform.com.au](mailto:workingwithchildren@smarteform.com.au) with instructions on how to finalise your application at Australia Post.
4. Attend a participating Australia Post outlet, have your photo taken (at no charge to you) and pay the application fee if you are applying for an Employee Check.



# “What do I need to do if I am doing Child Related Work ???”

- Once you have passed the Check you must:
  - keep your personal, and organisation's details up to date
  - not let anyone else use your card for child-related work
  - keep your card in a secure place
  - renew your Check before it expires to continue doing child-related work.





# Organisation Details

- List all Baseball Organisations you are involved with as part of your WWC

## 1. Your Club Details

## 2. Baseball Victoria Details

**Organisation Name:** Baseball Victoria  
**Postal number and Street:** PO Box 551  
**Postal address line 2:**  
**Postal Suburb:** Laverton  
**Postal State:** VIC  
**Postcode:** 3028  
**Phone:**03 9645 8000

## 3. Any Winter Association you are involved in.

## 4. Any Winter Club that you are involved in



# Example – Moorabbin Baseball Club

- As part of their registration process, the following was sent to all Club Members

## **\*\*Working with Children Requirements\*\***

Hi Members,

The Victorian WWC requirements are changing on the 1st of August 2017. As such Moorabbin Baseball Club is encouraging all registered players (over 18) and parents to have valid WWCC for the up coming summer season. The following roles for both Juniors and Seniors (but not limited to) will require WWCC's.

- All Coaches
- Umpire Volunteers
- Officials (IE. Scorers)
- Team Managers
- Canteen
- Other members of the senior club who are involved in regular direct contact with children. This contact can be oral, written or electronic communication as well as face-to-face and physical contact.



# Link for Further Information

- <http://www.workingwithchildren.vic.gov.au/utility/home/>

