

# SportsTG ~ Administrators

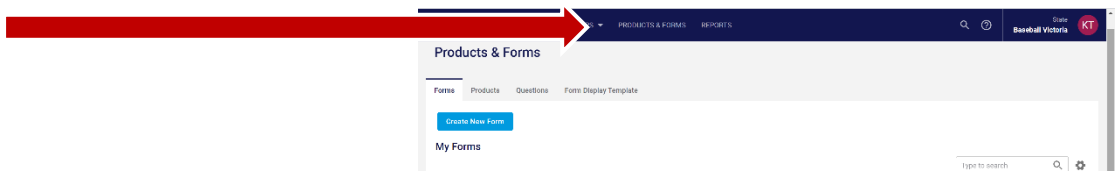
USE GOOGLE CHROME OR FIREFOX

[www.sportstg.com](http://www.sportstg.com)

1) Log into Club Portal: **GameDay**



2) Select **Products & Forms**

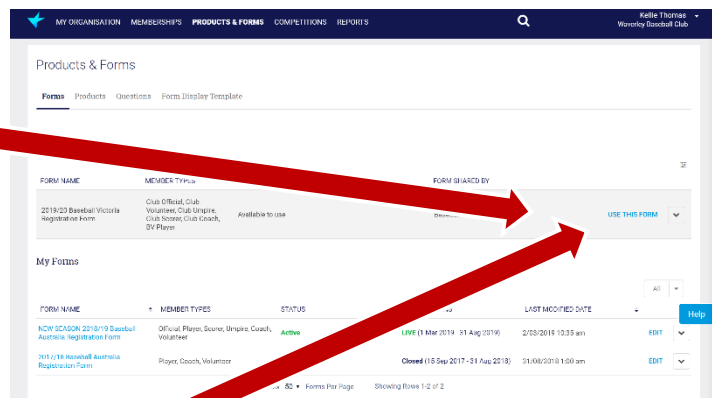


3) **SUMMER SEASON**

ALL Clubs need to select:

**USE THIS FORM**

*2019/20 Baseball Victoria Registration Form*



4) **WINTER SEASON**

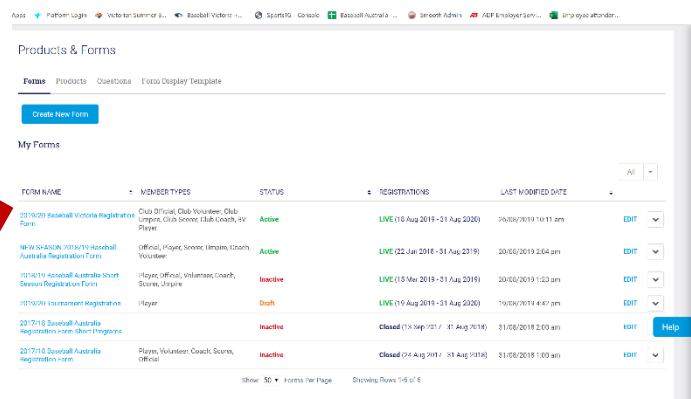
Winter Clubs who did not play Summer are to select:

**USE THIS FORM**

*2019/20 Baseball Victoria Registration Form*

Clubs who played Summer are to Select:

*2019/20 Baseball Victoria Registration Form*



5) Select **Products (2)**

Click Add New Product



## 6) General Information

1 Basic Settings 2 Display Rules 3 Review

Lets add the basic settings for a new product

Product Name \*

Description

Product Type \*

Membership starts from \*

Membership ends from \*

Grants member type \*

Price \*   Inc GST

### Product Name

### Dates:

Make dates available from  
1/09/2019 or 1/3/2020

Make dates available to  
31/08/2020

### Member Type

#### Select ONLY:

BV Player or Club Coach, Club Official  
Club Scorer, Club Umpire or  
Club Volunteer

### Price:

Enter your Club Fees  
If not paying club fees online,  
Still add a product with a \$0 fee.  
Paying Fees direct to club \$0

Then press CONTINUE

Basic Settings 2 Display Rules 3 Review

Display Rules

Only show to member type(s)  Coach  Official  Player  Scorer  Umpire  
 Volunteer  BV Player  BUAV  Participant  Club Volunteer  
 Club Umpire  Club Scorer  Club Official  Club Coach  CABS

Show this product to all ages?

Please select a minimum and/or maximum age for participants  
Minimum age  Maximum age  (One of these can be left blank)  
on

Conditional Product  
To see this product, member will have at least one of the following products. You can add multiple to this list and indicate if prior payment is also required for each.  
Make dependent on another product?

### Member Types

Use ONLY BV Player or Club Coach,  
Club Official, Club Scorer,  
Club Umpire or Club Volunteer

Gender: Select ALL or either sex

### Age Range

Select the age you wish product  
to show for\* Make sure date  
is end of season date.

If selecting specific age groups,  
select YES and chose age

Then press CONTINUE

\* Eg. If range is 5 – 8 year olds, minimum age is 5, maximum age is 8 on specific date 31 August 2020

You will then be prompted with the summary page in which you can review all the information you have input for this product and go back if you need to change anything.

Once happy, click **confirm and save**.

This will then take you to the product detail page in which you can edit any information if needed as well.

If you do not wish to add any club questions, you can click the link and send to your members after March 1.

Email the link to Kellie at BV: [kellie.thomas@baseballvictoria.com.au](mailto:kellie.thomas@baseballvictoria.com.au)