



# Baseball Victoria DEVELOPMENT GRANTS

Round 1  
2022 - 2023 Application Guidelines



## Contents

<b>Message from the President of Baseball Victoria, Andy Rose</b>	<b>3</b>
<b>Program description and objectives</b>	<b>4</b>
<b>1. What is the BV Development Grants Program?</b>	<b>4</b>
<b>2. Who can apply?</b>	<b>4</b>
<b>3. What types of activities might be funded?</b>	<b>4</b>
<b>3.1. What will not be funded?</b>	<b>4</b>
<b>4. What are the funding details?</b>	<b>5</b>
<b>5. What is the application process?</b>	<b>5</b>
Step 1: Check your eligibility	5
Step 2: Apply online	5
Advantages of applying online	5
Attaching required information	5
<b>6. Timelines</b>	<b>6</b>
6.1 Assessment Criteria	6
6.2 Information you will need to provide as part of your application	6
Application Checklist	6
<b>7. Conditions that apply to applications and funding</b>	<b>6</b>
7.1. Funding Agreements	6
7.2. Conditions of Funding	7
7.3. Acknowledging Baseball Victoria's support and promoting success	7
7.4. Payments	7
7.5. Privacy	7

# Message from the President of Baseball Victoria, Andy Rose

As the peak governing body for the sport of baseball in our state, Baseball Victoria plays an essential role in the success and growth of the sport. We are dedicated to providing the best possible baseball experiences and introducing our great game to more people.

Baseball Victoria's ongoing focus will be structured around growing the game. We have always believed in the power of encouraging participation and growth through education and involvement.

The Baseball Victoria Development Fund consists of annual contributions collected from member fees participating in T-ball, juniors and seniors. As the membership grows, so do these funds, which will be distributed among chosen applicants for outreach activities designed to generate interest and drive the growth of baseball in our state. Member clubs, member associations, and winter clubs are strongly encouraged to apply for this opportunity that uses a fresh and forward-thinking approach to accomplish our goals.

Our continuing focus is on the clubs and community groups that are committed to bringing people of all ages into the baseball world. We believe our member organisations can be the change-makers we need to ensure a bigger and brighter future for baseball in Victoria. The *Baseball Victoria Development Grants* will be awarded to applicants for activities such as come and try days, junior gala days, baseball equipment, female participation programs, all abilities programs, club-driven school events and more.

It is with great pride and pleasure that I invite applications for the *Baseball Victoria Development Grants Program*. We are looking forward to continuing our efforts to grow grassroots baseball across Victoria with your help and support.



**Andy Rose**

President – Baseball Victoria

# Program Description and Objectives

## 1. What is the BV Development Grants Program?

The *BV Development Grants Program* is a Baseball Victoria funding program for member clubs and associations across both summer and winter, providing access to funding to assist in driving participation and growth in baseball.

Applications must come from clubs or associations. Individuals cannot nominate themselves.

## 2. Who can apply?

Applications can only be submitted by

- Member clubs
- Member associations
- Winter clubs

**Please note:** applications will not be accepted from individuals

## 3. What types of activities might be funded?

The *BV Development Grants Program* will fund baseball development activities aimed at driving junior and female participation and growth within the sport. These activities may include, but are not limited to:

- Female participation programs
- Access for All Abilities (AAA) programs
- Come and try days
- Junior gala events
- Club-driven school events
- Baseball equipment (which directly increases junior or female participation)

### 3.1. What will not be funded?

Funding is not available:

- to attend events as a competitor
- to supplement recurring or ongoing costs of a club/organisation
- to purchase equipment other than baseball equipment, including computer software
- to subsidise registrations fees
- for uniforms
- for facilities

## 4. What are the funding details?

The *BV Development Grants Program* has three levels of funding and two categories.

Funding Levels	Grant value
Level 1	Up to \$1,000
Level 2	Up to \$2,000
Level 3	Up to \$3,000

Grant category		
Category 1	Summer League Clubs	1 July Open – 31 July Close
Category 2	Winter Clubs or Associations	1 January Open – 31 January Close

## 5. What is the application process?

### Step 1: Check your eligibility

Check the detailed information contained in this guide to see if your Club or Association and the proposed activity are eligible.

### Step 2: Apply online

The link to apply online can be accessed [HERE](#).

You will be asked to provide details on the activity overview and proposed program outcomes and budget.

Make sure you have the information you need on hand including required documents and click [Apply Now](#) to submit your application online via SurveyMonkey. A confirmation email will be sent upon receipt of the application.

### Advantages of applying online

Submitting your application online ensures it is received by Baseball Victoria immediately and can be processed in the most efficient way. If you need assistance with applying online, please call Baseball Victoria on 03 9645 8000 between 9am – 5pm weekdays.

### Attaching required information

You can attach documents to your online application provided they are in an acceptable file type (e.g. Word, Excel, PDF, or JPEG) and don't exceed the maximum file size. Remember these tips:

- Attached files must not be larger than 5MB in size
- When you submit your application online, check carefully to ensure all your attachments have been uploaded.

Applications must be submitted by 11:59 PM on the day applications close.



## 6. Timelines

Milestone	Summer Clubs	Winter Clubs/Associations
Applications open	1 July 2022	1 January 2023
Applications close	30 July 2022	31 January 2023
Announcement of successful applicants	15 August 2022	15 February 2023

### 6.1 Assessment Criteria

A *BV Development Grants Program* assessment panel will be convened to consider the applications.

Applications are competitive and will be assessed against:

- Relevance of proposed activity
- Ability to outline the impact the activity could have on participation and growth of the sport
- Ability to outline the impact the activity could have on your club or association
- Ability to outline the impact the activity could have on baseball in Victoria
- Ability to contribute matched funding for the project

Applicants must also provide all the relevant supporting documentation to secure grant funding.

### 6.2 Information you will need to provide as part of your application

#### Application Checklist

<input type="checkbox"/>	Completed application form
<input type="checkbox"/>	Letter of support from Club or Association President

## 7. Conditions that apply to applications and funding

### 7.1. Funding Agreements

Successful applicants must enter into a funding agreement with Baseball Victoria. Funding agreements establish the parties and their commitments and obligations to each other and set out the general terms and conditions of funding.

Different terms and conditions may apply to different types of grants and grant recipients. These terms and conditions are not negotiable. A representative from Baseball Victoria will be able to discuss the requirements of this funding agreement during the expression of interest process.

## 7.2. Conditions of Funding

The following conditions will apply to organisations that will receive, or benefit from a grant:

- Grant recipients must adhere to the [Fair Play Code](#) (formerly *Victorian Code of Conduct for Community Sport*) and comply with the expectations of the [Victorian Anti-doping Policy 2012](#).
- The activity must be completed within 12 months of receiving the grant. Any unspent funds must be returned to Baseball Victoria.
- Recipients are required to complete a report and end of term acquittal, which will be provided by Baseball Victoria at the commencement of the program.
- Funds must be spent on the activity as described in the application. Any proposed variation to the approved activity must be submitted to Baseball Victoria for approval prior to implementation.
- Grants to organisations not registered for GST will be made exclusive of GST.
- Funded recipients agree to engage in any process which encourages the sharing of project details with the broader baseball community.
- Recipients of grants must agree to the recipient requirements and complete a program evaluation form.

## 7.3. Acknowledging Baseball Victoria's support and promoting success

Successful applicants agree to acknowledge Baseball Victoria's support through the provision of a grant from the *BV Development Grants Program*. Promotional guidelines form part of the funding agreement and include the requirement that all activities acknowledge Baseball Victoria's support through logo presentation on any activity related publications, media releases and promotional material.

Successful applicants may be required to contribute information on activity outcomes for use in Baseball Victoria's marketing materials.

Nominating organisations will be provided with a social media template for the announcement of successful grant recipients.

## 7.4. Payments

Payments will be paid upfront to the successful applicants. After 12 months from receiving the funding, any unspent funds must be returned Baseball Victoria.

## 7.5. Privacy

Any personal information about you or a third party in your application will be collected by Baseball Victoria for the purpose of grant administration. This information may be used by Baseball Victoria to announce successful applicants. If you intend to include personal information about third parties in your application, please ensure that they are aware of the contents of this privacy statement.

Any personal information about you or a third party in your correspondence will be collected, held, managed, used, disclosed, or transferred in accordance with the provisions of the *Privacy and Data Protection Act 2014* (Vic) and other applicable laws.

Baseball Victoria is committed to protecting the privacy of personal information. You can find the Baseball Victoria privacy policy by visiting our website [HERE](#).

