



Baseball Victoria (BV) – Umpiring Working Group Terms of Reference

Reporting to the Technical
Officer

Date: June 2023

V.1

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ESTABLISHMENT

The BV Umpiring Working Group is a permanent standing group of the BV Board. It has been established to advise the BV Technical Officer and CEO on the delivery of relevant initiatives in the Baseball Victoria Strategic Plan.

PURPOSE

The Umpiring Working Group advises the BV Technical Officer and CEO on the following matters:

- Promotion, development, and management of the state umpiring program
- Recommend appointment of umpires for all BV competitions
- Responsible for the technical, operational, communication, engagement and development of umpiring in Victoria
- Organisation and delivery of umpiring education and training programs
- Coordinate the delivery of the BV Umpire Hubs Program
- Implement the BV Junior Umpiring Program
- Update all umpiring accreditation resources and promote the umpire pathway in Victoria

In addition, through the Technical Officer, the Umpiring Working Group advises the CEO on the following matters:

- Strategic direction of umpiring in Victoria
- Relevant policies
- BV umpiring program budget
- Umpires' Operating Code

DELEGATED AUTHORITY

The Umpiring Working Group has no delegated authorities.

MEMBERSHIP

- The BV Umpiring Working Group comprises no more than 7 members constituted as follows:
 - BV Technical officer, who will be the Chairperson
 - Four State Umpires- with technical, operational, communications, and development skill sets

- In addition to the permanent working group members, the BV Technical officer can invite occasional members who have expertise relevant to specific projects
- Membership will be reviewed annually by the Chairperson and the CEO following the review of the Baseball Victoria Strategic Plan and the Working Group’s purpose
- Current members of this Working Committee are TBC in *Attachment 1*
- Refer to the *Working Group Member Position Description (Attachment 2)* for more information about member selection, review, role, skills, and experience.

MEETINGS

- The Working Group will meet face-to-face or by teleconference at least four times a year and otherwise as determined by the Chairperson
- In the absence of the Chairperson, those attending the meeting will agree on a Chairperson for the meeting
- A quorum will be constituted by the Chairperson and three other members of the Working Group
- Any other person may attend a meeting at the invitation of the Chairperson
- An agenda will be prepared and circulated prior to every meeting
- Information supporting agenda items will be circulated with the agenda
- Minutes will be taken at each meeting outlining all decisions and actions arising
- Minute taking will be shared by Working Group members

AMENDMENTS

- The Working Group may recommend to the BV Technical Officer that these Terms of Reference be enlarged or varied to enable it to deal with any matter or issue which it considers should be addressed by the Working Group
- The Technical Officer may at any time amend or vary these Terms of Reference as they see fit

Approved by the BV Board:	
Amended by the BV CEO:	June 2023
Amended by the Baseball Victoria Technical Officer:	

Attachment 1: BVUWG Members. Updated

Working Group Member	Capacity
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