



## State Umpire in Chief – Development

### Position Description

#### Position Details

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| <b>Position:</b>   | State Umpire – Development<br>Volunteer position |
| <b>Reports to:</b> | BV Umpiring Working Group<br>Technical Officer   |
| <b>Term:</b>       | Two years  |

#### Primary Purpose of the Role

The State Umpire - Development is responsible for:

- Collaboratively working with the Baseball Victoria Umpiring Working Group (BVUWG) to effectively deliver the Baseball Victoria State Umpiring Program (SUP) and the umpiring components of the Baseball Victoria Strategic Plan.
- Developing, managing, and implementing the SUP, including policies, procedures, and reports in relation to the SU Portfolio, focused on communications and membership engagement initiatives in consultation with the Technical Officer
- Development and implementation in conjunction with state umpiring staff, the SUP, umpire development programs at the basic, intermediate and advanced levels
- Production of manuals and reports in consultation with the Technical Officer and the SUC
- Liaising with the SUC to ensure that content is current, relevant, accurate and of the highest standard
- Developing State Trainer and Assessor development courses
- Conducting and liaising with Umpire Hub Directors to organising training and development courses for umpires, trainers and assessors
- Participating in the selection of umpires attending state and national events
- Participating in the appointments of umpires attending state championships/events
- Supervising the state staff members – Development
- Supervising and participating in the selection and development of the "Umpire Development Squad" and their potential selection for WBSC certification
- Any other relevant duties as assigned

## Key Duties and Responsibilities

### Assistance with the management of the SUP

The assistance required will include, but is not limited to:

- Involvement in drafting and preparing documentation in relation to amendments to the Umpires' Code
- Input to the maintenance of structures associated with selection of state development squads
- Input in selection of umpires for state and national tournaments
- Being required to act in the capacity of SU Elect in the event of incapacity or absence of that person for any reason, if selected by the SUC and Technical Officer

### Attendance and participation in meetings

A requirement to attend and participate in meetings, when required, but not limited to:

- Annual SUC Meeting
- Annual State Directors of Umpiring Meeting

### Assistance with management of State Championships and other selected tournaments

A requirement to assist the SUC and SU Operations, but not limited to:

- Involvement in final selection of respective championship and competition Assessing Panels
- Involvement in final selection of umpires to staff the respective championships
- Involvement in final selection of candidates who are eligible to attempt a higher level of accreditation

## Key Requirements

- It is desirable for the person to have knowledge of the SUP
- A sound working knowledge of sport and officiating
- Preferably a Level 6 or higher umpire
- Ability to prepare documents and materials for the development stream
- Strong computer literacy
- Ability to manage and mentor a team of volunteers to achieve goals

## Personal Attributes

- Well-developed interpersonal skills
- Excellent negotiation, verbal and written communication and literacy skills
- Self-motivated, enthusiastic and disciplined



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- Highly organised, with excellent time-management skills and an ability to cope with multiple tasks and rapidly changing priorities
- Ability to plan, prioritise, delegate and organise to meet deadlines
- Ability to deal with people at all levels in the organisation including volunteers
- Proactive, hands-on approach and ability to be flexible and adapt to changing responsibilities as required

### **Key Performance Indicators**

To be discussed with the successful applicant.